Minutes of Annual General Meeting
11th November 2014

The meeting was opened at 5.55pm

Present
Elva East President
Sebita Hipwell Treasurer
Christine Malnersic Secretary
Carmel Seeto Principal
Leanne Potts Fundraising Coordinator
Rebecca Pleadin
Kelly Woodyatt
Melissa Johnson
Brooke Troy

Apologies
Sarah Daly Vice President

All present contributed $2.00 to become financial members.
All existing committee members resigned their positions – all positions open for nominations.

Nominations
President: Elva East and Sebita Hipwell nominated
Sebita Hipwell accepted position
Sebita Hipwell – New President

Vice President: Kelly Woodyatt nominated
Kelly Woodyatt accepted position
Kelly Woodyatt – New Vice President

Secretary: Christine Malnersic nominated
Christine Malnersic accepted position
Christine Malnersic – New Secretary

Treasurer: Brooke Troy nominated
Brooke Troy accepted position
Brooke Troy – New Treasurer

Fundraising Coordinator: Leanne Potts nominated
Leanne Potts accepted position
Leanne Potts – New Fundraising Coordinator

Fundraising Assistant: Amanda Dennis

AGM Closed – 6.05pm
**Monthly meeting opened by President Sebita Hipwell at 6.06pm**

We welcome all of our new members and committee holders

**Minutes**
The minutes of the previous meeting were read. Moved by Leanne, seconded by Sebita, that the minutes be accepted.

**Business Arising**
- Christine has written a letter to Kids Inc. thanking them for their support of Beverley Park School and our students
- Jumping Castle has been booked for Friday 12th December – P&C to pay
- Sandstone memorial obelisk installed in courtyard – will feature names of staff and students who have passed away during employment or enrolment at Beverley Park School > parents will be invited to view the memorial on Presentation Day

**Correspondence**
- Financial statements
- Fundraising materials
- P&C Insurance Renewal paperwork

**Treasurer’s Report**

<table>
<thead>
<tr>
<th>Opening Balance</th>
<th>$6197.51</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposits</td>
<td></td>
</tr>
<tr>
<td>Withdrawals</td>
<td></td>
</tr>
<tr>
<td>Cheques</td>
<td>$139.00 – Starlight Foundation Unpresented</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>$5733.25</td>
</tr>
</tbody>
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**Principal’s Report**
- Term 4 is always a time of excitement and celebration at BPS – our Year 12 students are preparing for their next stage of life beyond school and all the celebrations which go with completing their schooling > the formal will be held on 28th November at Wests. This year they are planning a ‘muck up day’ activity on Friday 12th December which will flow into the picnic day. The presentation day on Thursday 11th December is for all students with some particular awards presented. The Gillian Gelevski Sports Award will be presented this year. I would ask the P&C president to present this award
- To support the school planning process, parents were invited to participate in an interview to provide feedback about the school and to contribute to the vision and future planning for the school – this has provided the school with positive direction and we acknowledge this contribution > I would like to take this further tonight with some focus questions for the P&C
• The noise wall is in the final stage of installation with much planning and discussion with the contractors during the process – the restoration work to the playgrounds and gardens has been planned but not as yet implemented
• The Visual Arts Exhibition will be held on Thursday evening; this is a wonderful opportunity to celebrate with the students their love of art and to share this with our community – we anticipate a good response and I thank the P&C for their support of this event
• The Grandparents morning tea, Kindergarten orientation and communication workshop have provided opportunities for families to come to the school and participate in activities – a follow up workshop for parents will provide the opportunity for them to come to school and make communication resources to use at home > this workshop will be guided by Olivia Green and Alenka Malnersic
• Teaching staff are currently finalising the Semester 2 reports for students and continuing to provide relevant and enjoyable learning for the students until the end of the year

General Business
• 2014 Fundraising
  o Chocolates
    ▪ 3 families still owing money - $150.00
    ▪ Sebita to call families to request money or remaining chocolates to be returned
  o Bunnings BBQ – great success
    ▪ Thank you to all the families that volunteered their time or made donations
    ▪ Profit – $1361.15
    ▪ Christine organised certificates of appreciation for all families and companies who supported the BBQ
• Questacon no longer provides school visits – CSIRO Show instead to be planned for Term 1 2015
• Year 12 Jerseys – Leanne and Sebita to check sizes and ask parents what they would like on the backs of the jerseys before the end of the term so they can be ordered and distributed in Term 1 2015
• P&C to provide a mailing list of people/organisations we would like to invite to the Visual Arts Exhibition
• Potential raffle for Presentation Day – Sebita will let us know if ANZ will be able to provide a Christmas hamper
• P&C to purchase supplies for Secondary Team picnic day e.g party food, face paint
• Carmel asked families to participate in school planning activity and our school vision statement

Meeting closed 7.00pm

Next meeting 9th December 2014

Sebita Hipwell
President